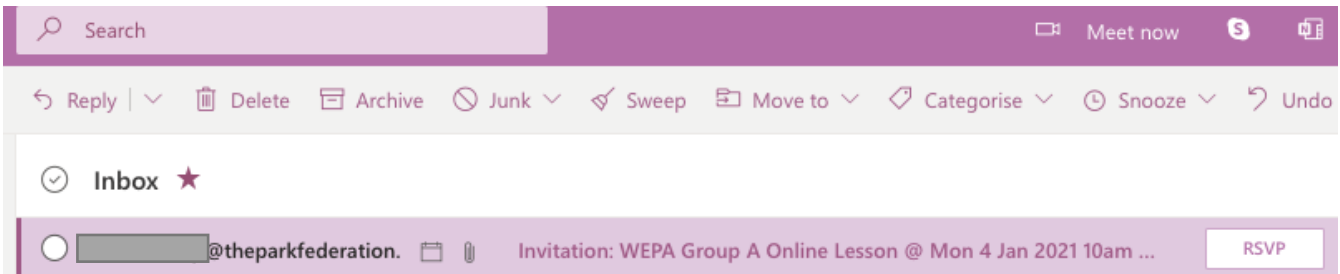
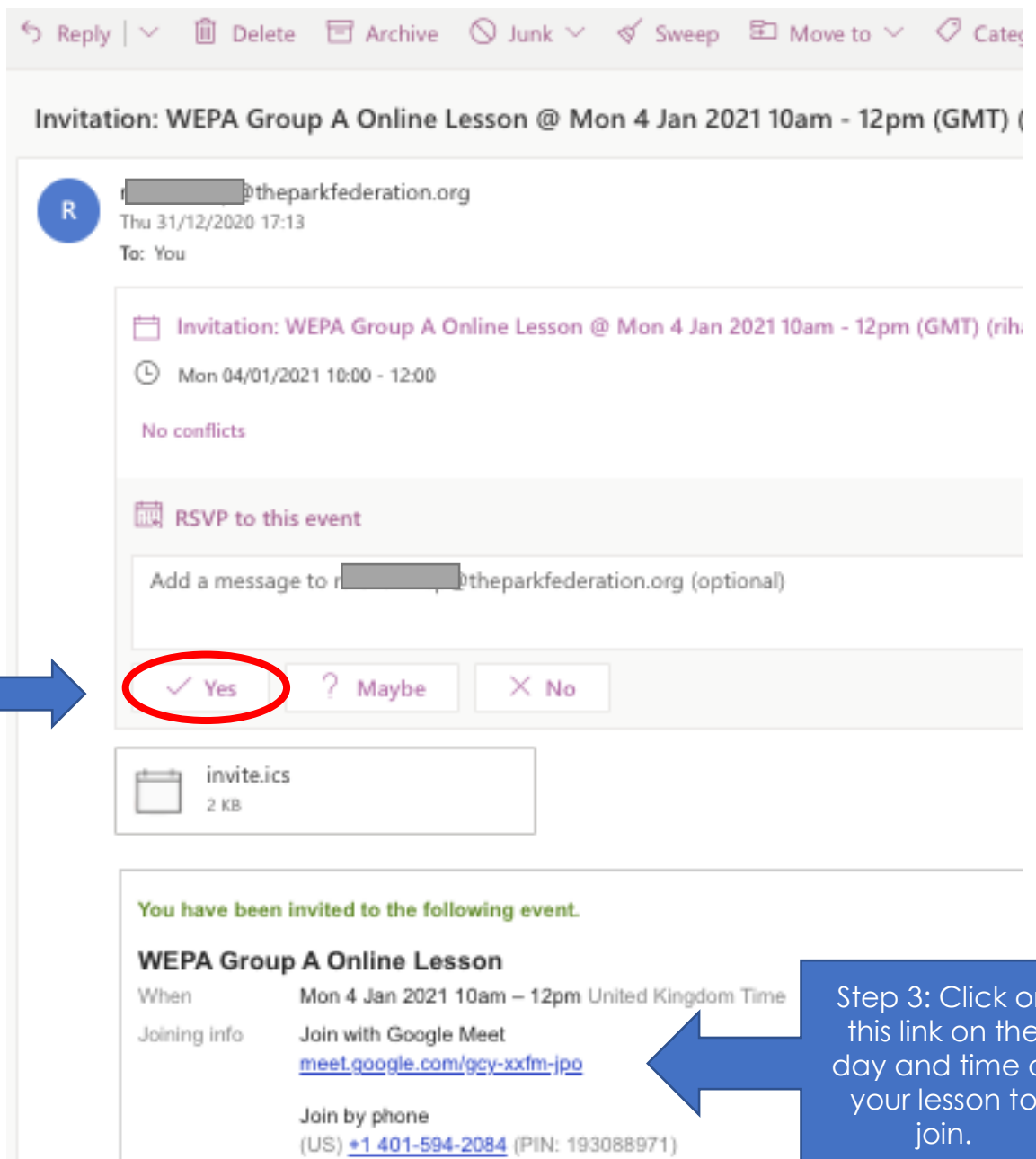


BEFORE the day of your lesson:

Step 1: Find the email invitation sent to you by your child's teachers. Click on this email.



Step 2: Open the email and click 'yes' to let your teacher know that you have received the invitation and will be attending the online session.



Step 2:
Click yes.

Step 3: Click on
this link on the
day and time of
your lesson to
join.

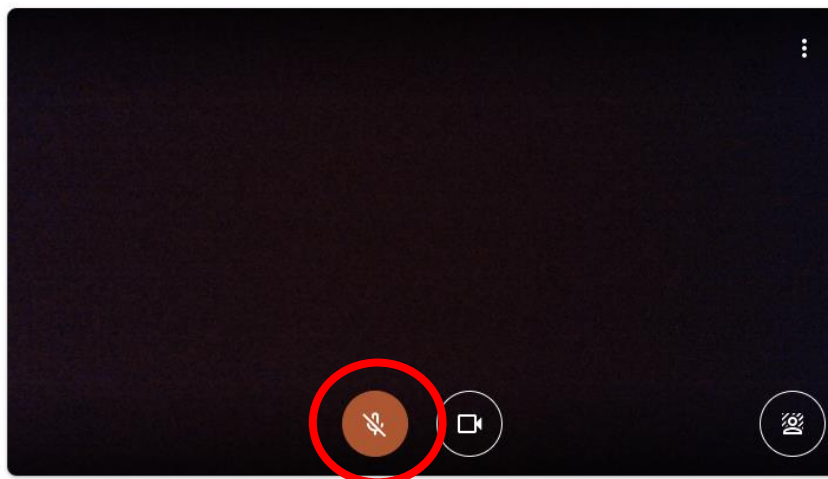
ON the day of your lesson:

Step 3: Open this email again **on the day and time of your meeting** and click the Google meet link provided on this same email. Please be online at least 5 minutes before the session is due to begin.

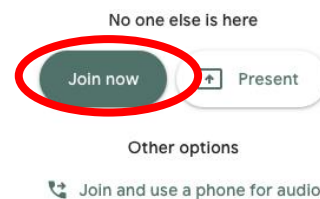
Step 4: Click on 'join now' and ensure your mic is switched off in order to avoid any interference. You may type in any questions or raise your hand using the icon provided in the call.



parkfederation.org
Switch account 




WEPA Group A Online Lesson




Other ways to join the meeting (Gmail)

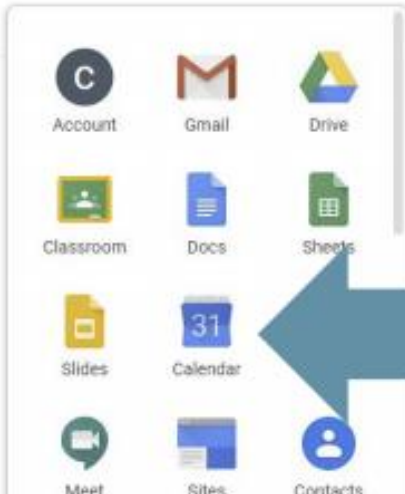
Getting Started



This icon (the Rubic's cube / the Waffle) opens the window that lists all the Google Apps



This icon shows you're signed in to your Google Apps for Education account.



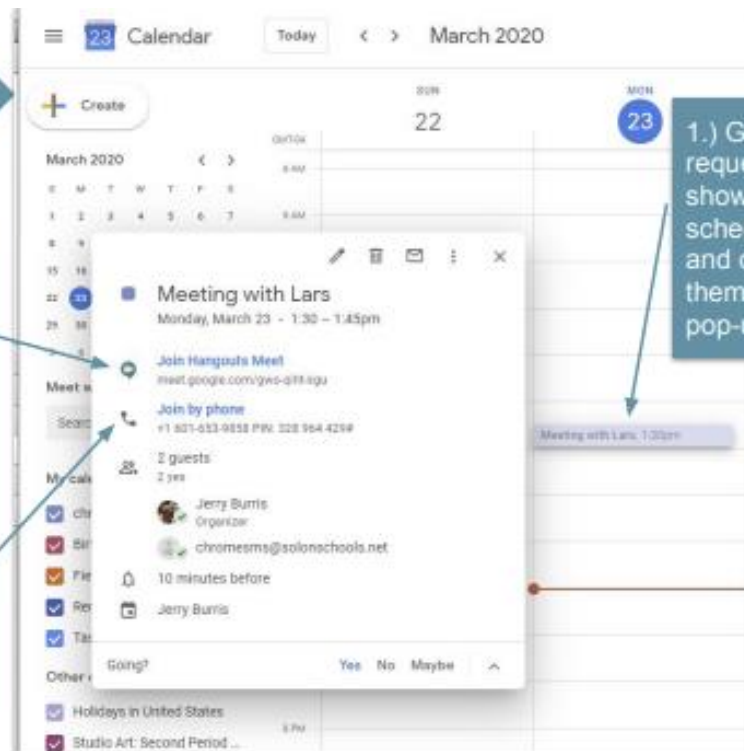
Google Meet invitations from your teacher will show in your Google Calendar. Click "Calendar" to open your Google Calendar.

Google Calendar

2.) Clicking the "Join Hangouts Meet" text will open the Google Meet app to start the online meeting

3.) Joining by phone can be used if no video is required. A phone number will be generated with a pin code to be entered

1.) Google Meet requests will show up on the scheduled day and clicking on them will reveal a pop-up window



The screenshot displays the Google Calendar interface for March 2020. A meeting event titled "Meeting with Lars" is scheduled for Monday, March 23, from 1:30 to 1:45 PM. A pop-up window is overlaid on the event, providing joining options: "Join Hangouts Meet" (with a link to meet.google.com/gws-qf8-kgu), "Join by phone" (with a phone number +1 821-633-9258 and PIN 228 964 4268), and "2 guests". The organizer is listed as Jerry Burris (chromeems@solonachools.net). The pop-up also shows a notification "10 minutes before" and a "Going?" section with "Yes No Maybe" options.